

Risk Assessment Form for Coaches

1 Venue and Riders

Name of group/activity:		Stratford-upon-Avon Schools Go Ride Sessions			
Date and time of activity:		Series of four weekly sessions on Tuesdays in April from Tuesday 8 April to 29 April			
Riders:	Estimated No.:	10	Ability:	Mixed	Age: 7 - 14
Lead coach	Name:	Adam Turnbull	Telephone:	01789 490226/07967 465703	
Date of risk assessment:		06 April 2008			
Venue	Name:	Stratford High School – Basketball courts			
	Address/location:	Alcester Road, Stratford-upon-Avon	Warwickshire	Postcode: Cv37	
	Obtained and reviewed the venue's:	Health and Safety Policy:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
		Normal Operating Procedures:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
		Emergency Operating Procedures:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Existing risk assessments for venue, activities or equipment:		Generic Risk Assessment for Playing Fields			
Location of toilets:		Community sports centre next to the basketball courts			
Location of changing rooms:		Changing rooms in the community sports centre			
Location of nearest telephone and how to dial out:		Community sports centre offices – dial 9 for outside line			
First Aid	On-Site First-Aider:	Name:	Adam Turnbull	Telephone:	07967 465703
Location of first aid:		In coaches' car			
First aid kit available		<input type="checkbox"/> Yes	<input type="checkbox"/> No	First aid kit adequately stocked and maintained	<input type="checkbox"/> Yes <input type="checkbox"/> No
Venue contact person	Name:	Micheal Clerke, School facilities manager	Telephone:	01789 268051	
Person conducting risk assessment					
Name:		Adam Turnbull		Telephone:	07967 465703
Signed:				Date:	

2 Risk Assessment/Review

2A Risk Assessment								2B Review & Implement
ID	Location of Hazard	Description of Hazard	People at Risk (coaches, cyclists, spectators, others)	Level of Risk (high, medium or low)	Advice on Hazard Required?	Resolution/Action	Resolution Implemented By	Dated Reviewed / Implemented
1	First court area – along one edge of court	Wall/side of main school building	Riders/pupils	low	No Yes If yes, who	Ensure cycling course allows adequate clearance. Advise riders.	AT	
2	First court area – along other edge of court	Metal and wire fence	riders	Low	No Yes If yes, who	Ensure cycling course allows adequate clearance. Advise riders.	AT	
3	First court area – bottom end of area	Hut	Riders	low	No Yes If yes, who	Advise riders	AT	
4	Second court area – two opposite sides of courts	Wire/metal fences	Riders	low	No Yes If yes, who	Advise riders	AT	
5	Second court area – two opposite sides of courts	Metal mobile basketball baskets	riders	medium	No Yes If yes, who	Move these off the course area	AT	

2A Risk Assessment								2B Review & Implement
ID	Location of Hazard	Description of Hazard	People at Risk (coaches, cyclists, spectators, others)	Level of Risk (high, medium or low)	Advice on Hazard Required?	Resolution/Action	Resolution Implemented By	Dated Reviewed / Implemented
6	Second court area – court central line	Metal post hole covers	riders	none(in dry) Medium(in wet)	No Yes If yes, who	In wet conditions, avoid this area with course route, or indicate with a cone and advise riders.		
7			Riders	low	No Yes If yes, who			
8			Riders	Low	No Yes If yes, who			
9					No Yes If yes, who			
10					No Yes If yes, who			

Please use additional sheets if required